

Houston BMW CCA Summer 2007

**Student Information Packet for the
High-Performance Driving School
at
Texas World Speedway
June 16-17, 2007**

Hosted by
Houston BMW CCA



Sponsored by





High-Performance Drivers School at TWS

June 16th & 17th, 2007

Dear Student,

Thank you for registering for the Houston Chapter BMW CCA High-Performance Driver's School at Texas World Speedway (TWS).

Please review the contents of this document carefully, and well before the day of the school. This document includes the following:

1. Introduction
2. Technical Inspection form[†]
3. Helmet Acknowledgement and Release form[†]
4. Medical Information form[†]
5. Copy of Drivers License and copy of Proof of Liability Insurance[†]
6. Drivers School Check list
7. Hotel Information
8. Directions to Texas World Speedway

† IMPORTANT: You must bring these completed forms to the Registration Desk at the track!

Additional copies of this document can be downloaded from the Houston Chapter BMW CCA web site at: <http://www.houston-bmwcca.com>

Introduction

1. Help

If after reviewing this information you have any questions, or this is your first school and want a little free advice, please feel free to contact:

Event Registrar: Chris Ward cward@rangeresources.com 281-618-1872 (days)
281-359-6983 (evenings, before 9:30 PM)

Chief Instructor: Jack Smyth smythstx@yahoo.com 281-537-0186 (days)
281-376-2150 (evenings, before 9:00 PM)

2. Technical Inspection

Please refer to the Technical Inspection form included in this document.

The vehicle technical inspection is for your safety and for the safety of others on the track with you. Do not try to avoid or shortcut this safety requirement. You must have a completed and signed technical inspection form to be permitted on the track.

Technical inspections will not be performed at the track. It is your responsibility to have completed a technical inspection prior to the event.

The technical inspection form, completed and signed by a certified mechanic,



must be brought with you to the track and presented at the Registration Desk.

No completed and signed technical inspection form means NO driving and NO refund. There are absolutely NO exceptions to this rule.

You must complete the technical inspection no more than one month prior to the event and **after** your most recent track event.

If you have any questions about the Technical Inspection form or requirements, please contact the Chief Instructor.

3. Convertibles

All convertible or open top cars must have a roll bar installed unless car meets exception in next clause.

1. Any make of car delivered with fixed factory-installed roll over protection (hoops or bar) meets the minimum standards for this event. "Pop up" type of roll over protection is NOT acceptable. The windshield alone is not considered to be factory rollover protection.
2. If a car does not have factory installed roll over protection, a roll bar must be installed, which meets Appendix B of the BMW CCA Driving School Standards. All targa tops must be installed unless there is additional roll over protection. All sunroofs must be in the closed position. Contact the Event Registrar for copy of Appendix B.
3. For all convertible or open cockpit cars in any run group, the soft-top must be in the up position or the hard top installed. However, the soft-top may be placed down if all riders have full arm restraints.

4. Registration

Registration will be held on Saturday June 16th, 2007, between the hours of 6:35 AM and 7:30 AM at the Texas World Speedway in the Instructor's Meeting Room. You **must** bring the following items to Registration:

1. Completed and signed Technical Inspection form.
2. Completed Helmet Acknowledgment and Release form. A very limited number of loaner helmets are available by **prior** arrangement only. Contact the Event Registrar for further details.
3. Completed Medical Information form, in a sealed envelope. Please write your full name on the outside of the envelope and also indicate whether or not you are allergic to latex. You may reclaim your medical form at the end of event. If you do not reclaim your medical form, it will be destroyed.
4. Copy of Drivers License and copy of Proof of Liability Insurance
5. Your Snell 2000 (or later) SA or M rated helmet.



5. Miscellaneous

5.1. Helmets

You must have a Snell 2000 or later (2000, or 2005), SA or M rated helmet. The Snell rating sticker is usually located on the inside rear of the helmet, under the cloth padding. We will be inspecting helmets during registration, so please bring your helmet to the Registration desk. A very limited number of loaner helmets are available by **prior** arrangement only. Contact the Event Registrar for further details.

Note: Snell 95 helmets are no longer accepted– effective 1/1/2007 Snell 2000 or newer helmet is required.

5.2. Classroom and Track Time

You will have classroom and on-track sessions both days. Every Student will have his or her own Instructor for the entire weekend. Even if you are “signed-off” by your Instructor, your Instructor will drive you in your car around the track for a few laps at the start of each day. You are scheduled for 8 twenty minute track sessions over the weekend.

5.3. Nature of Event

This is a non-timed/non-speed event. No timing will be done or permitted. Absolutely no racing will be allowed. Anyone engaged in anything that vaguely resembles this will be expelled - no exceptions and no refunds. No Student may drive anyone other than an Instructor on the track.

5.4. Refund Policy

If you must withdraw from the school, please notify the Event Registrar as soon as possible. Cancellations will be refunded only if your space can be filled with another Student, and are also subject to a \$35 administrative charge. Please note that due to the nature of the school, if you do not attend the first day you cannot participate during the second day, again with **no refund**.

6. Time and Schedule

Both days will be long, exciting, and tiring. We strongly urge you to arrive in the Houston area Friday night. We want everyone alert, awake, and enthusiastic. Please ensure that you get adequate rest the night before the event.

The Texas World Speedway gate opens at approximately 6:30 AM. At approximately 7:30 AM there will be a mandatory Drivers Meeting.

The Drivers Meeting is the most important meeting of the day and is mandatory for all Students. If you do not attend, you will lose track time.



High-Performance Drivers School at TWS

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You should plan to arrive at the track on Saturday and Sunday no later than 6:45 AM, as there can be a line to enter the track.

At Registration, you will be given a schedule showing where you must be during the course of the weekend. The school will run from the morning Drivers Meeting at 7:30 AM through 5:30 PM on Saturday and Sunday.

7. Garages

Garages are assigned on a first come first serve basis during registration. They are currently \$40.00 for the weekend, and must be used to reserve a garage. If there is an over subscription of garages, a waiting list will be kept, and any garages assigned based upon the time your registration was received.

Garage assignments are sent out by email. Please do not park or unload in a garage, if you have not received an assigned space.

8. At the Track

8.1. Arrival and Registration

Please plan to arrive no later than 6:45 AM. You and any guests you bring with you will be asked to sign the BMW CCA Houston Chapter liability waiver at the entrance before you enter the track grounds. You will be issued a wrist band to indicate that you have signed the waiver. Please wear the wrist band all weekend.

Please go straight to registration in the track office just across from the two story control building and attached to the garage structure.

8.2. Unload and Unpack

Unload your car trunk, interior, etc. before the Drivers Meeting at the start of the day. There must be no loose items in the interior, including under seats or in the trunk. Instructors may refuse to ride in a car with free-floating items. Remove un-attached floor mats and wheel covers. We recommend that the spare tire remain secured in the car.

8.3. Windows/Doors/Sunroof

Driver and front passenger side windows must be completely down while on the track. Doors must be unlocked. Sunroofs must be closed/latched.

Drivers School Check List

9. Car Preparation

1. Complete the attached Technical Inspection form and address any repairs or maintenance needed.
2. Car Number: Your car number will be confirmed or assigned upon acceptance of your application. This number must be clearly displayed on both sides of your car. Contrasting



tape on both rear side windows works very well and is inexpensive. Numbers should be approximately 8" tall with a 1½ " stroke. Shoe polish is not acceptable.

3. **Racing (R-Rated) compound tires are not recommended for beginning Students.**
4. Driver and passenger seats and restraint systems must be the same. Four or five point harnesses are allowed but must be installed correctly and are subject to Houston BMW CCA review.
5. Tools you may find useful include tire air pressure gauge, torque wrench for tightening lug nuts, a jack other than your OEM jack, and other common hand tools.

10. What Else to Bring

1. You must bring your completed technical inspection, helmet release, copy of driver's license and proof of liability insurance, and medical information forms to Registration.
2. Bring your own, Snell 2000 or later (2000, or 2005), SA or M rated helmet. A very limited number of loaner helmets are available by **prior** arrangement only. Contact the Event Registrar for further details.
3. Clothing: when on the track, long cotton pants and cotton shirt are mandatory, and better than any synthetic from a fire retardant point of view. Short sleeved shirts are acceptable. Long pants are mandatory. Shoes: wear sneaker type, flat soled, non-slip shoes and socks. Prohibited items include shorts, tank tops, sandals, or shoes with open toes or open heels. You may wear what you wish when not on the track.
4. Rain gear: we run in the rain, bring your rain suits, umbrellas, and boots if rain is expected. A tarp or waterproof plastic box to cover the unloaded contents of your car is recommended.

Please note that the driver's and front passenger's window must be completely down (i.e., open) when driving on the track, even when it is raining. You may want to bring towels to dry the interior between track sessions.
5. Bring paper towels and glass cleaner for your windshield.
6. Hand cleaner as you can get dirty when working on your car. Consider bringing coveralls if you do not wish to get your clothing dirty.
7. No pets or other animals will be allowed at the track. At all times, children under the age of 18 years must be supervised by an adult not enrolled in the school.
8. A camera for those Kodak moments.
9. Pen and paper pad for note taking during class and drivers meetings.
10. Aspirin, Acetaminophen, and/or Ibuprofen - you can get a headache and you can't take anything else at the track.
11. Folding chairs for when you are not driving.
12. Food: there will be lunch food service sold at the track, but you are welcome to bring your own food, snacks, and drinks.



13. Drink: Keep up the intake of fluids. Remember that you can dehydrate quickly, especially if it is a warm day. Keep putting it in. If it's not coming out, you are not taking in enough fluids. Sports drinks, such as Gatorade, are recommended rather than soda.
14. Alcoholic beverages are not permitted at the track.

11. Gasoline

Gasoline may not be available at the track. If it is, it will be expensive. Please arrive with a full tank. You will use most of a tank in a day. It's embarrassing to run out of gas on the track. There is a gas station about 2 miles south of the track.

12. Periodic Car Check

Check all fluid levels of the car. Remember some vehicles consume oil as part of normal operation. Recheck oil, brake fluid, coolant, and fuel levels before each of your track sessions.

Check tire pressures. Follow your car manufacturer's recommendations, as well as your tire manufacturer's recommendations. Recheck tire pressures before each of your track sessions.

Check the wheel lug nut/bolt torque. Use a torque wrench to your car manufacturer's specifications. Do this with cold lugs only, especially with alloy wheels. Please ask someone for help if this is your first time doing this. Recheck lug torque before each of your track sessions.

Remember to remove all wheel covers as they can fly off at speed.

Tape your headlights and fog lights (optional)



Hotels around Texas World Speedway

Hotel reservations are your responsibility.

This list is from the TWS website and maybe out of date.

Bryan / College Station Area Inns and Hotels

Manor House Inn	979-764-9640 or 1-800-231-4100	
For Ever Young Guest House	1-979-690-0442 www.foreveryoungguesthouse.com	or
Hilton Hotel	979-693-7500 or www.hiltoncs.com	
Comfort Inn	979-846-7333 or 1-800-228-5150	
La Quinta Inn	979-696-7777 or 1-800-531-5900	
Ramada Inn	979-693-9891 or 1-800-228-2828	
Holiday Inn	979-693-1736 or 1-800-465-4329	
Days Inn	979-696-6988 or 1-800-329-7466	
Motel 6	979-696-3379	
Hampton Inn	979-846-0184	
Best Western	979-260-9150 or 1-800-267-7750	
Relax Inn	979-778-1881	
E-Z Travel Inn	979-693-5822 or 1-888-354-2888	
Varsity Inn	979-693-6810	
Quality Suites	979-695-9500	
Super 8 Motel	979-846-8800	
Fairfield Inn	979-268-1552	

Navasota Area - 12 miles south of TWS

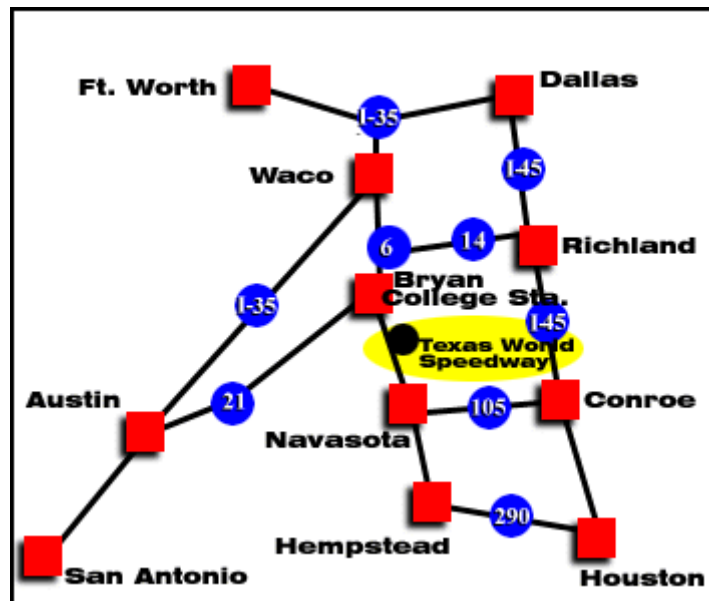
Super 8 Motel / Navasota Inn	979-825-7775
Cedar Creek Inn	979-825-8000
Vanguard Motel	979-348-9222
Best Western	1-800-267-7750



Directions to Texas World Speedway

Texas World Speedway
17529 Hwy 6 South
College Station, TX 77845
979-690-2500
<http://www.texasworldspeedway.com/index.php>

TWS is approx 5 miles south of College Station on Highway 6.





**Houston Chapter BMW CCA
Technical Inspection Form
Instructions**

The technical inspection is for your safety and the safety of others on the track with you. Do not try to avoid or shortcut this safety requirement. You must have a completed Technical Inspection Form to be permitted on the track.

Technical inspections will NOT be performed at the track. It is your responsibility to have completed a technical inspection prior to the event.

This technical inspection form, completed and signed by a certified mechanic, must be brought with you to the track.

No completed and signed Technical Inspection Form means NO driving and NO refund. There are absolutely NO exceptions to this rule.

You must complete the technical inspection process no more than one month prior to the event and **after** your most recent track event.

Note that all cars remain subject to additional inspections throughout the event. Cars deemed to be unsafe to participate will be excluded until suitable repairs can be made.

You must have this inspection done at one of the sources noted below.

1. A BMW dealer
2. A recognized, independent BMW mechanic or other certified mechanic within your state. Unless you are a certified mechanic in your state, you may not do this yourself in any circumstances.
3. One of the following sites:

Matthews Auto	10400 West Montgomery	Houston	281-447-0577
Bimmer Workshop	3421 FM 1960	Humble	281-233-0111
Terry Sayther	1606 Fortview Drive	Austin	512-442-1361
Bavarian Hyper Sports	12411 Ann Lane	Houston	281-682-1177
Bavarian Machine Specialties	3117 D'Amico	Houston	713-524-8365
Texas-German Autohaus	3417 Edloe St	Houston	713-850-8282



Houston Chapter BMW CCA, Inc.
Technical Inspection, Release, and Acknowledgement

I acknowledge that the technical inspection performed on my automobile is solely for the purpose of meeting minimum standards of car preparation for the Houston Chapter's Drivers School and no representation is made by the Houston Chapter BMW CCA, Inc., its inspectors, or any other inspector selected by me, of road worthiness or fitness for general street driving, or driving on the race track. No warranties are implied or expressed in passing or failing the inspection performed. I release the inspectors from any and all liability arising from their inspection whether or not due to their negligence. I acknowledge that at all times I remain solely responsible for the safety and roadworthiness of my automobile and am not relying on the inspection made in deciding whether or not to drive my automobile. I certify that I am over the age of 18, and that my liability insurance is in full force and effect.

Signature of Owner/Driver: _____ Date: _____

Printed Name: _____

Make / Model: _____ Year: _____

VIN: _____ State: _____ License Plate: _____

Table with 2 columns and 12 rows of inspection items, each with a checkbox. Items include: Tires have minimum tread of 3/32" with sidewall in good condition, Brake pedal firm, with brake pads above 50% thickness, Brake fluid topped up, Suspension in good condition with no shock leaks, Steering linkages adjusted and ball joints tight, Wheel bearings in good condition, Driveline is secure, Engine breather not open to atmosphere, Brake de-dusters removed, Body has no structural rust or loose parts, Tires have no unsafe tire rub on body or suspension, Brake lights and turn signals functioning correctly, Seats are secure, Seat belts are secure, Exhaust system is secure, Windshield has no cracks that interfere with drivers view, Battery is secure, No gas, oil, or brake fluid leaks. Lines and hoses in good condition, Throttle returns freely, return spring is OK, Suspension top mounts are firm with no cracks, bearings are OK, Cooling hoses are leak-free, Radiator is secure and leak-free.

Inspector's Comments: _____

The above car was inspected and found to be in compliance with the criteria set forth above.

Name of Inspector: _____

Signature of Inspector: _____

Location of Facility: _____



Houston Chapter BMW CCA Helmet Acknowledgement and Release

I/We acknowledge that the inspection of my helmet by members of the Houston Chapter, BMW Car Club of America, Inc. is for the sole purpose of determining whether my helmet has met the minimum standards of the Snell Memorial Foundation for **2000** or later, and that it appears from a casual inspection to be capable of meeting those standards at the present time. I acknowledge that the Club is making no guaranty of fitness for use in "passing" my helmet, and that I am relying solely on my own judgment in using the helmet in a Club event. I release, acquit and forever discharge the Houston Chapter BMW Car Club of America, Inc., and their officers, members, employees, lessors, associates, successors, or assigns, from any and all liability, claims, demands or causes which may arise from my wearing of the inspected helmet, from my attendance at a Club event, or from any injury sustained by me, whether or not due to their negligence.

I represent that I am over the age of 18 years, that I understand that I am participating in a dangerous event, and that my helmet has not previously been worn in a collision or struck by a hard object.

Printed Name: _____

Check One: Student Instructor

Event Name: _____

Signature: _____

To be completed by the helmet inspector at Registration:

Snell Rating: _____ Date: _____

Inspector: _____ Initials: _____



High-Performance Drivers School at TWS

June 16th & 17th, 2007

Houston BMW CCA Medical Information Form

Please fill out this form as close to registration as you can. Place it in a letter or legal-sized envelope with your name on it. Please seal the envelope. This information will only be used in the case of a situation where you are unable to provide it to the medical personnel.

If you would like to collect the envelope at the end of the event you may, if not it will be destroyed, unopened of course.

Your Name: _____ Emergency Contact: _____

Address: _____ Address if Different: _____

Phone: _____ Phone if Different: _____

Is your emergency contact at this event? Yes No

If not, please give us a name of a person you know at the track: _____

Age: _____ Social Security Number: _____ Health Ins. Co.: _____

Are you allergic to any medication(s)? _____ Blood type: _____

What medications do you take on a daily basis? _____

Do you have any medical problems requiring a physician's care? _____

List any surgery in the past 5 years? _____

Date of last tetanus booster? _____ Do you wear contact lenses? _____

Name and phone number of your personal physician? _____

Anything else you would want the people caring for you in a potentially life threatening situation to know?

